

Santa Clara Corvettes  
By – Laws

Revised December 2002

# SANTA CLARA CORVETTES BY-LAWS

## ARTICLE I

### NAME

- A. The name of this club shall be “Santa Clara Corvettes” (SCC).

## ARTICLE II

### INCORPORATION

- A. In the interest of the self-protection of the club and its members, said club shall become incorporated as a non-profit organization and abide by the corporate laws of the State of California.

## ARTICLE III

### PURPOSE

- A. To encourage interest in the ownership of the Corvette automobile and stimulate pride among the owners.
- B. To promote club membership and favorable relationships with the general public.
- C. To exchange ideas, general information, technical data; to secure the latest technical information from the factory and other related sources relative to the Corvette and the Corvette owners.
- D. To support automotive competition in all its various formats.
- E. To cultivate safe driving habits.
- F. To promote and facilitate social functions.

## ARTICLE IV

### MEMBERSHIP

#### A. Definition of Members and Associate:

##### 1. Member Categories:

- a. Regular Member – one who meets the requirements set forth in Paragraph B of this article.
- b. Honorary Member – an “Honorary Member” shall be a person who has made outstanding contributions to the club. They may not vote or hold elective office. Such membership shall be granted by a 2/3 vote of the Regular Members present at a Regular Business Meeting.

##### 2. Associate Category:

- a. An Associate is a Corvette enthusiast define as:
  1. One who no longer satisfies all the requirements for regular member status.

#### B. Initial Membership Requirements (Regular Member):

1. A Corvette enthusiast.
2. Properly filled out application form(s).
3. Valid Driver’s License to participate in any club function as a driver on public roads.
4. Proof of Liability Insurance to participate in any club function as a driver on public roads.
5. Attendance of at least one business and one social function within the year.
6. Advanced payment of initiation fee and annual or prorated dues.
7. Confirmation of WSCC membership for current year.
8. Agrees to not compete against SCC for WSCC points, club par, etc., in WSCC sanctioned events.

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9. Agrees to not wear other WSCC club jackets at SCC events. Such restrictions don't apply to patches, badges, and other club paraphernalia attached to the jacket.

### C. Admittance to Membership:

1. A properly detailed application form must be filed with the Membership Director. This form will contain all the data necessary to satisfy the requirements constituting eligibility for membership in the club as stated in this Article, Paragraph B.
2. Candidate's name and relevant information regarding said individual will be given to the Publications Director by the Membership Director to be published in the next club newsletter.
3. If after reviewing the candidate's application and if there have been no objections voiced, then candidate is thereby admitted to full membership in the club.
4. Upon acceptance into the club the registered owner will receive the following:
  - a. Club membership card
  - b. WSCC membership
  - c. Copy of club by-laws
  - d. Current roster of member
  - e. Full subscription to club newsletter
  - f. All related club patches or decals as available  
[Note: only one of these might be available]
  - g. All discounts relative to club membership

### D. Renewal Membership Requirements:

1. Payment of annual SCC dues by December 15<sup>th</sup>.
2. Payment of annual WSCC dues by December 15<sup>th</sup>.
3. Must have earned a minimum of four (4) participation points (as defined by the annual points structure) during the prior full year of membership. This requirement will be prorated for members joining during the previous year.

### E. Entitlements:

1. Regular Member – Entitled to all rights and privileges of this club.

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2. Honorary Member – Receives a membership card and is entitle to club privileges.
3. Associate – Receives a club ID card and newsletter. Cannot vote on club matters or hold elective office.

### F. Denial to Membership:

1. In the event the Membership Director or any other Board Member receives objections to the candidate from three club members, either in writing or by voice, the Board of Directors must submit the applicant's name before the membership to be voted upon before admission.
2. Should a candidate be denied membership he is to be informed of the fact and also that such denial is without prejudice should he like to reapply. In addition his advance payment of initiation and dues is to be returned in full.

### G. Dismissal or Reclassification of Member or Associate:

1. Falsification of information upon application for membership.
2. Failure to pay club dues as set forth in Article V, Paragraph B.
3. Any action which reflects adversely on the club.
4. Violation of rules set up for the Association will be cause for dismissal.
5. Any member of SCC who shall register or participate in a WSCC sanctioned event under another WSCC member club in direct competition with SCC shall be liable to dismissal or reclassification under the procedure in Paragraph H.

### H. Procedure for Dismissal or Reclassification:

1. A written request for dismissal or reclassification shall be submitted by any member to the Board of Directors for review. The designated member shall be informed by the Board of the contemplated action. The member then has a right to appear before the Board to answer the complaint. If the Board finds reasonable grounds for action the request will be brought before the membership. A majority vote of the total membership present at the general meeting is required for dismissal or reclassification.
2. The Board of Directors shall have the authority to dismiss or reclassify a member with a majority vote of the board. This dismissal or reclassification shall be

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announced at the following business meeting. Club member will have one month to voice their objections to this dismissal or for voting at the next scheduled business meeting. (This type of dismissal or reclassification shall only apply in cases classified as “emergency” or “critical” situations).

### I. Procedure for Reapplying:

1. Any member who has been dismissed from SCC for rules violations will be eligible to reapply as a new member after a period of one (1) year from the date of dismissal.
2. Should a member allow their dues to become delinquent membership can be reinstated immediately after the payment of a \$20.00 penalty fee and annual dues (no pro rata).

## ARTICLE V

### FEES

#### A. Initiation Fees:

1. SCC initiation fees shall be \$25.00
2. Initiation fee to WSCC
3. Payment of 1 and 2 is requisite to membership.

#### B. Annual Dues:

1. These fees are due per Article IV, section D, items 1 and 2.
2. Dues are to be stated on a fee schedule readily available to members and prospective members which shall include the following classifications:
  - a. member
  - b. household (member + spouse or cohabitant)
  - c. additional household member (other than spouse or cohabitant)
  - d. honorary member

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e. associate member

3. An honorary member shall be charged no dues.

4. Annual membership dues shall be subject to review and approval of the voting membership. Changes proposed at one scheduled general meeting will not be voted upon earlier than the next scheduled general meeting. Voting authority for passage shall be 51% or greater of the membership in attendance. Due increases shall become effective January 1 of the following year.

### C. Special Fees:

1. Special fees shall be assessed only when approved by a majority of the regular membership in attendance at a regular business meeting.

## ARTICLE VI OFFICERS

### A. Roster of elective officers:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Membership Director
6. Publications Director
7. Social Activities
8. Competition Director

### B. Duties of Offices:

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### 1. President

- a. Shall preside at all regular meetings.
- b. Officially represent the club.
- c. Shall have power to fill appointive offices.
- d. Serves as Chairman for Board of Directors
- e. Shall have power to form special committees
- f. Shall be ex-officio member in all standing committees.
- g. Ensure that the spirit and the letter of the By-Laws are preserved
- h. Secure a meeting place for all regularly scheduled meetings

### 2. Vice-President

- a. Shall preside at club meetings when the President is unable to attend.
- b. Shall perform all duties as delegated to him by the President.
- c. Shall coordinate all special committees as appointed by the President
- d. . Maintain club relationships with and act as a liaison for all club annual sponsors including the procurement of new sponsors.
- e. Responsible for all club paraphernalia involving the club logo including sportswear and other items

### 3. Secretary

- a. Shall record and keep an accurate record of all proceedings at all general meetings.
- b. Shall transcribe type and distribute the minutes to the Publication Director for publication in the newsletter.
- c. Shall assist any Board Member with correspondence.
- d. Shall maintain custody of the by-laws for the club.
- e. Shall function as club historian
- f. Shall update and reprint any changes to the club by-laws as necessary.

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- g. Shall keep a repository of original club documents and templates.

### 4. Treasurer

- a. Keep account of and be responsible for the club funds.
- b. Be responsible for the collection of all fees and dues.
- c. Have charge of any and all monetary transactions within a one hundred dollar limit. Expenditures in excess of \$100.00 must have prior approval by the Board of Directors.
- d. All checks drawn on the funds of this club shall require two (2) signatures and be signed by the President or the Vice-President and the Treasurer.
- e. Make a financial report to the general membership at each business meeting of the club, showing the receipts and disbursements, as well as an annual report of all financial transactions during the calendar year to be submitted at our regular meeting in January.
- f. Prepare and present an annual operation budget.
- g. File all pertinent state and federal tax forms.
- h. Be responsible for pick-up and distributions of all club mail to appropriate Board Members.
- i.

### 5. Membership Director

- a. Shall be responsible for promoting membership and hosting guests.
- b. Shall maintain a file on all applications as well as current membership rosters and prospective members.
- c. Review and verify all applications.
- d. Advise President when applicant is eligible or ineligible for membership.
- e. Shall maintain and distribute “membership kit” upon

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acceptance.

f. Responsible for publicity: flyers, posters

g. Shall submit a list to the Publications Director of all guests attending each regular business meeting for printing in the club newsletter.

h. Shall send out Annual Renewal Reminders to all members

### 6. Social Director

a. Responsible for presenting social activities to the Board for approval.

Upon approval must plan and coordinate functions.

b. Submit a tentative calendar of events monthly to the Publications Director for the newsletter.

c. Responsible for publicizing social events: flyers, posters.

d. Submit an annual social budget.

e. Maintain and provide record of members' participation points to Competition Director.

### 7. Publications Director

a. Shall publish a regular Club Newsletter.

b. Shall maintain a file on all incoming club Newsletters and keep a constant corresponding relationship with other clubs and club members.

c. Shall maintain a mailing list for the Club Newsletter.

d. Insure all club sponsors receive a Club Newsletter.

### 8. Competition Director

a. Secure latest technical information, literature and general input from the factory and other sources relative to the Corvette and Corvette owners.

b. Coordinate tech gatherings for work on the cars.

c. Provide the club with the latest rules and regulations for the various form of competition.

d. Schedule and coordinate club sponsored competition events.

e. Submit an annual events budget

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- f. Report on club members competition results and track members points.
- g. Publish current total points in the November newsletter.

## ARTICLE VII BOARD OF DIRECTORS

A. There shall be a Board of Directors consisting of:

- 1. President
- 2. Vice-President
- 3. Secretary
- 4. Treasurer
- 5. Membership Director
- 6. Social Activities Director
- 7. Publication Director
- 8. Competition Director
- 9. Board Member at Large
  - a. Shall be the retiring President of the previous term of office. In the event this office cannot be filled by the retiring President because of his unavailability, the office shall remain vacant.
  - b. Shall not be a voting member of the board.

B. It shall be the duty of members of the Board of Directions to attend all meetings of the Board. Absence of a Director from two consecutive Board Meetings, without a valid reason, agreed on by the majority of the Board, will be considered a voluntary resignation from the Board. The vacancy of any office of the Board shall be filled by the majority of attending regular membership at the next meeting.

C. It is the responsibility of each Board Member to keep the President informed on all progress of their respective positions.

D. Dismissal of a Board Member (Officer):

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1. Refer to Article IV, Paragraph H.
- E. No SCC Board Member may simultaneously server on the board of any other WSCC member club.
- F. Upon agreement by the board it shall be possible to divide certain board positions between a maximum of two members in order to ease the workload. Both members sharing a board position shall have equal rights.

## ARTICLE VIII MEETINGS

- A. There will be one regular business meeting per month, falling on the first Wednesday of the month. All business requiring membership voting will occur at this time.
- B.
- C. Agenda of Business Meetings:
  - ◆ Introduction of guests
  - ◆ Introduction of new members
  - ◆ Reports
  - ◆ Old business
  - ◆ New Business
  - ◆ Announcements
  - ◆ Adjournment
- D. There will be a two-hour limit placed on all business meetings. An extension of the meeting will have to be agreed upon by a majority of vote of the regular members in attendance.
- E. Special meetings may be called by the President as deemed necessary.
- F. There will be one (1) Board Meeting falling on the last Wednesday of the month, requiring the presence of the board members.

ARTICLE IX  
ELECTION OF OFFICERS

- A. Nominations of officers shall take place during the business meetings held in October and November. Close of nominations and election of officers shall take place during the December business meeting. The incoming officer's team shall commence with the January business meeting.
- B. Method of Elections:
  - 1. Election shall be secret ballot or written and signed proxy.
  - 2. A majority vote is required for election by voting members in attendance. If there are three or more candidates and majority is not received, a runoff will be held between the two candidates with the most votes.
  - 3. An individual may hold but one elective position.
  - 4. Terms of office shall be one calendar year.
  - 5. A special election shall be called to fill any office for the remaining term, vacated through resignation, dismissal, or through failure of the officer to fulfill the duties of his office.
- C. Appointive Officers
  - 1. WSCC Representative
    - a. Shall attend the council meetings or send an assigned representative.
    - b. Shall report results of council meetings at the next regular club meeting and maintain a file of the minutes.

ARTICLE X  
MAJORITY

A. Board of Directors

1. Fifty-one percent (51%) of the members of the Board of Directors shall constitute a majority for the transaction of business to be brought before the association.
2. Any action taken by the Board of Directors shall be upon the affirmative vote of the majority of the Directors present, except as otherwise herein provided.

B. Regular Membership

1. Fifty-one percent (51%) of the voting members present at the regular business meeting shall constitute a majority.
2. Any action taken by the members at a regular business meeting shall be upon affirmative vote of those in attendance.

C. Vote by Proxy

1. In special cases, subject to the approval of the majority of the Board of Directors, a member of members shall be entitled to act of vote by proxy, submitted in writing and signed by member.

**ARTICLE XI**  
**RATIFICATION AND AMENDMENTS**

- A. The laws set down in these By-laws shall become effective when ratified as per ARTICLE XI, Paragraphs B & C.
- B. A 2/3-majority vote of the regular membership present at a regular business meeting is necessary for ratification of an amendment.
- C. The amendment(s) shall be published in the newsletter and presented at the subsequent regular business meeting for discussion. The vote on the amendment(s) shall be held at the following regular business meeting with discussion.

**ALL AMENDMENTS TO THESE BY-LAWS ARE SUBJECT TO A THIRTY (30) DAY SUSPENION PERIOD PRIOR TO EFFECTIVITY.**